

<b>A. Fictitious Public Library</b>			
<b>Fiscal Year 2009 Budget</b>			
EXPENSE	DESCRIPTION	PER UNIT	TOTAL COST
<b>FACILITIES</b>			
Rent	monthly	\$10,925.00	\$131,100.00
Property Taxes	paid by landlord		\$0.00
Utilities (Electric, Water, Sewage, Trash)			\$17,000.00
Janitorial Services			\$4,780.00
Repairs & Maintenance			\$10,000.00
Insurance			\$4,200.00
<b>SUBTOTAL</b>			<b>\$167,080.00</b>
<b>SALARIES &amp; BENEFITS</b>			
Director			\$60,000.00
Librarian			\$45,000.00
Full Time Clerk			\$33,000.00
Full Time Clerk			\$30,000.00
Part Time Clerk (20 hours/week)	hourly	\$14.00	\$7,294.00
Part Time Clerk (20 hours/week)	hourly	\$14.00	\$7,294.00
Part Time Clerk (10 hours/week)	hourly	\$9.00	\$4,689.00
Part Time Clerk (10 hours/week)	hourly	\$9.00	\$4,689.00
<b>SUBTOTAL</b>			<b>\$191,966.00</b>
Overtime			\$3,000.00
Social Security (6.2%)		\$0.06	\$11,901.89
Unemployment/FUTA	per employee	\$56.00	\$448.00
Medicare (1.45%)		\$0.01	\$2,783.51
Health and Life Insurance			\$36,200.00
Worker's Compensation			\$1,800.10
Long Tern Disability	per employee	\$250.00	\$2,000.00
Sick Pay			\$2,350.00
Vacation Pay			\$10,500.00
Pension Plan			\$34,000.00
<b>SUBTOTAL</b>			<b>\$104,983.50</b>
<b>OPERATIONS</b>			
Travel & Mileage Reimbursement	currently \$.55/mile		\$2,000.00
Conferences & Training			\$1,500.00
Dues and Memberships			\$500.00
Nametags			\$50.00
Office Equipment Repair			\$3,000.00
Office Supplies			\$3,500.00
Copy/Fax/Printing			\$5,000.00
Postage			\$3,000.00
<b>SUBTOTAL</b>			<b>\$18,550.00</b>

Sara Mooney  
LIS 5408  
Professor Verbese  
7 April 2009

Budget Assignment

<b>LIBRARY MATERIALS</b>			
Books			\$25,000.00
Periodicals			\$15,000.00
Audiovisuals			\$15,000.00
Electronic Format			\$18,000.00
Materials Repair			\$3,070.50
OCLC Services			\$1,500.00
Interlibrary Loan			\$1,050.00
Computers and Network Hardware			\$19,000.00
Broadband and Telephone Service	monthly	\$400.00	\$4,800.00
Software			\$15,000.00
<b>SUBTOTAL</b>			<b>\$117,420.50</b>
<b>GRAND TOTAL</b>			<b>\$600,000.00</b>